



TENTH JUDICIAL CIRCUIT
HARDEE, HIGHLANDS, AND POLK COUNTIES
JOB ANNOUNCEMENT

OFFICIAL JOB TITLE: Programmer Analyst
SALARY: \$73,542.00 Annual
WORK SCHEDULE: Monday through Friday additional hours as required for court operations
CLOSING DATE: Open until filled
JOB LOCATION: Polk County Courthouse (primary), with travel to other circuit locations as needed

General Description:

This is an advanced specialized programming and systems analysis role working across multiple platforms in the Court Technology Department. The application programmer will translate business needs gathered from various groups with judges, department managers, non-judicial officers, and court staff into working solutions for the Court.

This position is responsible for system design, development, implementation, and support as well as providing technical leadership, guidance, and mentoring to support staff and project team members. The role also emphasizes strong data management practices, including collecting, processing, and visualizing data to support informed business decisions.

Essential Job Functions

- Lead the entire life cycle of agile software development: design, implementation, testing, and deployment.
- Mentor team members, sharing expertise and promoting skill development.
- Drive software enhancement and promote process improvements.
- Analyze extensive, complex data sets to drive business actions.
- Design, develop, and maintain business intelligence solutions.
- Collaborate closely with stakeholders to understand and prioritize functional and technical requirements.
- Ensure the quality and functionality of business intelligence solutions.
- Facilitate clear and effective communication throughout project lifecycles with technical and non-technical stakeholders.
- Support end-users, addressing application, procedural, data, and reporting issues.
- Train users on reporting and visualization tools to maximize effective use of data platforms and solutions.

- Travel within the 10th Circuit is required.
- Perform other related duties as assigned.

Knowledge, Skills and Abilities

- Knowledge of modern office practices and procedures.
- Skill in utilizing a personal computer and various job-related application software programs.
- Skill in verbal and written communication.
- Ability to organize and communicate effectively.
- Ability to work independently with minimal supervision.
- Ability to establish and maintain working relationships with judges, magistrates, hearing officers, fellow employees, partner entity employees, attorneys, and the general public.
- Experience with programming languages and frameworks such as PHP, .NET, Python, or Java, along with front-end technologies including HTML5, CSS, JavaScript, Bootstrap, and JavaScript frameworks such as React.
- Experience working with APIs, data exchange formats such as JSON and XML, and client-side technologies such as AJAX and data presentation libraries such as Data Tables.
- Proficiency in SQL with experience developing complex queries and working with relational databases such as Microsoft SQL Server, Oracle, PostgreSQL, MySQL, or MariaDB.
- Familiarity with version control systems such as Git.
- Hands-on experience in Unix/Linux and Windows environments.
- Experience with reporting, analytics, or business intelligence tools such as Power BI is a plus.

Minimum Qualifications and Requirements:

Graduation from an accredited four-year university with major coursework in computer science, management information systems, or a related field of study, and three years of experience as a full stack developer.

Progressively responsible development experience may substitute for the recommended college education on a year-for-year basis.

Physical Demands:

The work is sedentary and requires exerting up to 50 pounds of force occasionally and/or negligible amount of force frequently or constantly to lift, carry, push, pull, or otherwise move objects, including

APPLICATION INFORMATION:

We are an equal opportunity employer and do not discriminate based on race, religion, color, sex, age, national origin, or disability.

Interested applicants must complete a State of Florida job application form and submit it no later than the closing date indicated above to:

Stephanie Sullivan
Human Resources Manager
Post Office Box 9000, Drawer J102
Bartow, FL 33831-9000
Telephone: 863-534-4035
Fax: 863-534-4699
Email: ssullivan@jud10.flcourts.org

If you need accommodation in order to participate in the application/selection process, please notify the Administrative Office of the Courts in advance by calling 863-534-4686.