

IN THE CIRCUIT COURT OF THE TENTH JUDICIAL CIRCUIT
IN AND FOR HARDEE, HIGHLANDS AND POLK COUNTIES, FLORIDA

ADMINISTRATIVE ORDER NO. 4-7.4

RE: GUARDIANSHIP EDUCATION REQUIREMENTS

WHEREAS, Guardianship Education Requirements are set forth in §744.3145, Florida Statutes; and

WHEREAS, that statute allows the individual courts to exercise discretion in imposing additional requirements or waiving some of the requirements; and

WHEREAS, this Court has determined that the requirements may be met by observing an educational video available from the Office of the Court Administrator; and

WHEREAS, certain procedures need to be set forth for the handling of these videos; it is hereby

ORDERED that the following charges in Hardee, Highlands and Polk Counties are due upon purchase of the video:

1. PURCHASE FEE (NON -REFUNDABLE) \$75.00
2. Married couples appointed simultaneously in the same guardianship are allowed to view the same video for one purchase fee. Expenses incurred by the guardian may be paid from the ward's estate, unless the Court directs that the guardian pay the expenses individually.
3. A guardian may come to the Office of the Court Administrator to purchase the video series on any weekday (except on observed holidays) between the hours of 8:30 a.m. and 5:00 p.m. If a guardian prefers to have the video series mailed to them, they must pay for the video series in advance along with the postal fee as follows:

Send certified check or money order in the amount of \$80.00 (\$75.00 for the video series and \$5.00 for postage/handling) to the Office of the Court Administrator, P.O. Box 9000, Drawer J102, Bartow, Florida 33831. Certified check or money orders must be made payable to: Board of County Commissioners.

In indigent situations, the purchase fee and postal fee (if needed) may be waived at the Clerk's discretion and if the Office of the Court Administrator is informed.

4. After viewing the video, the guardian shall execute an affidavit of completion under oath to be filed with the Clerk's office. A certificate of completion shall be issued by the Clerk upon the filing of the affidavit. The original certificate of completion shall be filed in the

court file. The guardian shall be responsible for filing a copy of the certificate of completion in each court file of appointment.

5. Administrative Order No. 4-7.3 is hereby VACATED.

DONE AND ORDERED on this 9th day of September, 2008.

J. DAVID LANGFORD
Chief Judge